

VIVEKANAND DEGREE COLLEGE,SIKAR

Establishment of SC/ST Committee (SC/ST Cell)

(As per UGC Guidelines & Government of India Directives)

Office Order

Date:17 Aug 2025

In compliance with the **UGC guidelines, AICTE norms**, and directives of the **Government of India** for safeguarding the interests of **Scheduled Caste (SC) and Scheduled Tribe (ST)** students and employees, an **SC/ST Committee (SC/ST Cell)** is hereby constituted in the institution for the academic session **2025–26**.

The objective of the committee is to ensure protection against discrimination, promote social justice, and provide a supportive and inclusive academic environment.

Composition of the SC/ST Committee

Name	Position (Chairman / Member)	Telephone numbers
Dr. Mahendra Singh Khichar	Chairman	9414663749
Mr.Surendra Dular	Member	9413169005
Ms. Jyoti Tolani	Member	9352298830
Ms. Saroj Kumari	Member	9828514521
Ms. Bharti Dixit	Member	8003202821
Mr. Nandram	Member	8058152251

Functions of the Committee

- To address grievances related to discrimination of SC/ST students and staff.
- To ensure equal opportunity in academic and administrative matters.
- To create awareness about constitutional safeguards, scholarships, and welfare schemes.
- To monitor implementation of policies related to SC/ST welfare.
- To maintain records of complaints and actions taken.
- To submit reports to statutory bodies, as and when required.

Grievance Redressal Mechanism

Complaints may be submitted in writing or through email to the SC/ST Cell Coordinator. All complaints shall be treated confidentially and addressed in a time-bound manner.

Tenure

The committee shall remain functional for the academic session **2025–26** or until further orders. This order comes into effect immediately.