

# VIVEKANAND DEGREE COLLEGE,SIKAR

## Establishment of Internal Quality Assurance Cell (IQAC)

(As per NAAC & UGC Guidelines)

### Office Order

In accordance with the **guidelines of the University Grants Commission (UGC)** and the **National Assessment and Accreditation Council (NAAC)**, an **Internal Quality Assurance Cell (IQAC)** is hereby constituted in the institution to develop a system for conscious, consistent, and catalytic improvement in the overall performance of the institution for the academic session **2025–26**.

The IQAC will work as a facilitative and participative body for planning, guiding, and monitoring quality assurance and quality enhancement activities of the institution.

### Composition of IQAC

Name	Position (Chairman/M ember)	Telephone numbers	E-mail	Address
Dr. Mahendra Singh Khichar	Chairman	9414663749	<a href="mailto:mskhichar77r@gmail.com">mskhichar77r@gmail.com</a>	BIET, Sikar
Mr. Surendra Dular	Member	9413169005	<a href="mailto:vdcsikar@gmail.com">vdcsikar@gmail.com</a>	Laxmangarh , Sikar
Mr. Parivendra Pal Singh	Member	9452942951	<a href="mailto:vdcsikar@gmail.com">vdcsikar@gmail.com</a>	Near Bus Stand, Sikar
Ms. Nidhi	Member	9001107979	<a href="mailto:vdcsikar@gmail.com">vdcsikar@gmail.com</a>	Nawalgarh Road, road, sikar
Mr. Ajay Moyal	Member	9667647723	<a href="mailto:vdcsikar@gmail.com">vdcsikar@gmail.com</a>	Sikar
Mr. Omeshwar	Member	9079661010	<a href="mailto:vdcsikar@gmail.com">vdcsikar@gmail.com</a>	Civil Lines ,Hanumangarh

### Functions of IQAC

- To develop quality benchmarks for academic and administrative activities.
- To facilitate learner-centric teaching–learning processes.
- To organize workshops, seminars, and quality-related programs.
- To ensure documentation and maintenance of quality-related records.
- To prepare and submit **AQAR (Annual Quality Assurance Report)**.
- To promote best practices and institutional values.
- To ensure continuous improvement in institutional performance.

### Meetings

- IQAC shall meet **at least twice in an academic year**.
- The quorum for meetings shall be **two-thirds of the total members**.

### Tenure

The IQAC shall remain functional for the academic session **2025–26** or until further orders. This order comes into force with immediate effect.

### Principal